

Goals & Objectives



Department of Natural Resources & Conservation
Conservation & Resource Development Division
January 2007

Conservation Districts (CD)

Goal	Measurable Objectives	Performance Criteria
Provide financial assistance to CDs.	1. Distribute approximately \$1.5 million to conservation districts for operations, conservation projects, saline seep reclamation, watershed planning and assistance, technical and financial assistance, and fire hazard reduction and burned land reclamation (as needed).	<p>A. Write and manage approximately 100 223 grants to conserve soil and water resources.</p> <p>B. Write and manage approximately 24 Watershed Planning and Assistance grants to assist local watershed groups address natural resources issues.</p> <p>C. Write and manage approximately 70 administrative grants for CD operations.</p> <p>D. Write and manage approximately 70 310 administration grants to assist CDs in the administration of the 310 program.</p> <ul style="list-style-type: none"> - Write and manage one grant for the reclamation of saline seep areas. - Write and manage three legal service contracts for CDS to provide legal advice and representation for CD operations and 310 needs. - Write and manage two contracts for CD involvement in the Missouri River and Yellowstone River Councils. <p>E. Staff the Resource Conservation Advisory Council meetings – 4 each year – to advise DNRC on the program development and expenditure of funds.</p> <p>F. Coordinate with DNRC's forestry division to distribute resources to CDs for fuel hazard reduction programs and for burned land reclamation as needed.</p> <p>G. Write RFP and manage 8 contracts for 310 technical assistance. Write and manage 4 grants for technical development of conservation projects.</p>

<p>Provide administrative assistance to CDs.</p>	<p>2. Provide assistance to CDs about laws pertaining to them.</p>	<ul style="list-style-type: none"> A. Assist CDs with daily operations as required by law by answering phone calls and e-mails regarding questions such as elections, tax collections, supervisor roles and responsibilities, boundary changes, financial operations, open meetings, personnel management, and other subjects pertaining to daily operations of CDs. B. Prepare, update, and distribute CD handbooks, supervisor orientation manuals, law books, CD directory, CD forms, and CD self audit. Maintain website for administrative forms, and information for CDs. C. Conduct 16 CD training sessions pertaining to new supervisor orientation, new employee orientation, supervisor roles and responsibilities, budgeting, personnel management, and working with partners. D. Assist CDs in contracting requirements and participate in training and instruction on meeting public contracting statutes. Conduct 2 workshops and provide 10 CDs with contract assistance. E. Update 58 CDs on law changes. Redraft rules and procedures if necessary. F. Assist at least 4 CDs to participating in after fire reclamation activities. Distribute seed and financial assistance as needed. G. Assist 2 CDs with public hearings and referendums to address mill levy issues or boundary changes as requested.
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<p>Assist CDs with 310 administration</p>	<p>3. Educate and assist CD supervisors and employees with the administration of 310 law. Coordinate CD 310 efforts with other permitting agencies.</p>	<p>A. Participate in 4 workshops for CD supervisors and employees. Include 310 discussions in new supervisor and CD employee orientation sessions.</p> <p>B. Participate in or conduct 6 educational efforts, such as realtor workshops, contractor workshops, to educate the public about 310 responsibilities and process. Coordinate with other state, federal, and local agencies.</p> <p>C. Update and distribute publication regarding stream permitting in Montana. Update and house website for permitting information in Montana.</p> <p>D. Redraft Administrative Rules of Montana to reflect law changes and to better define terms found in the 310 law. All 58 CDs will redraft local rules if necessary after ARM redraft.</p> <p>E. Answer questions from public, agencies, and CDs regarding 310 permitting, open meeting requirements, and disputes.</p> <p>F. Assist CDs with 1-2 public hearings and declaratory rulings on jurisdictional disputes.</p> <p>G. Provide preventative legal assistance to 58 CDs via a legal contract, and represent CDs interested as needed.</p>
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<p>Provide education and outreach assistance to CDs.</p>	<p>4. Assist CDs with natural resource educational and outreach efforts.</p>	<ul style="list-style-type: none"> A. Help plan, organize, supervise, and implement 2 Montana Envirothon competitions. B. Provide support for Rolling River Trailers, conducting 4 train the trainer sessions and 15-20 presentations using the rolling river trailers for youth and adult educational events. C. Help organize and or teach in 5 realtor and/or small acreage landowner workshops geared to educate realtors on streamside management and development issues. D. Participate and cooperate with other agencies to develop and update educational materials for small acreage landowners. Print and distribute Tips for Weed Management, and participate in the development of Barnyards and Backyards to promote the stewardship of small acreage tracks of land. E. Write and manage 30-40 mini education grants to promote natural resource education in schools and for adult education. F. Develop and distribute educational and promotional materials for CD events such as posters, brochures, booklets, videos and CDs for up to 40 natural resource educational events.
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<p>Provide rangeland conservation assistance to CDs.</p>	<p>5. Promote the wise use and conservation of Montana's rangelands.</p>	<ul style="list-style-type: none"> A. Staff 6 member, governor appointed Rangeland Resource Executive Committee – 4 meetings each year B. Coordinate three major rangeland promotional events each year; the Winter Grazing Seminar; the Montana Youth Range Camp; and the Governor's Range Tour. C. Provide general statewide support for rangeland conservation and education activities, such as instruct at Range Days and realtor workshops; participating in a multi-agency Grazing Lands Conservation Initiative work group; make presentations at statewide and national events. D. Assist CDs with revitalizing range committees, hosting range events, range inventories. E. Develop materials that promote the conservation of Montana's rangelands, such as the Montana Range Book, power point presentations, and update and reprint existing publications.
<p>Assist conservation districts in watershed activities</p>	<p>6. Assist with the development, technical, and financial assistance of watershed groups to address natural resource issues on a watershed basis.</p>	<ul style="list-style-type: none"> A. Administer 20-24 watershed planning and assistance grants. B. Coordinate and participate in 6 watershed education events. C. Assist with the start up of 6 new watershed groups and continue technical, planning, and administrative assistance to 25 existing groups. D. Conduct 6 stream assessments or inventories.

<p>Assist conservation districts in watershed activities</p>	<p>7. Assist the Yellowstone River CD Council and the Missouri River Council carry out work plans to manage and protect Montana's largest rivers.</p>	<ul style="list-style-type: none"> A. Secure federal assistance as needed to meet workplan goals. B. Identify 8 river improvement projects, seek funding, and carry them out. C. Conduct Yellowstone River clean up week each year. D. Assist with administrative efforts, such as contracting, financing, and project implementation to carry out project plans. E. Attend technical advisory meetings and council meetings – 20-40.
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Infrastructure Financing		
Goal	Measurable Objectives	Performance Criteria
Provide financing for public and private water wastewater and irrigation projects	1. Provide financial assistance and education to public and private borrowers	<p>A. Make approximately 10 loans for safe drinking water systems totaling an estimated \$20 million .</p> <p>B. Make approximately 10 loans for wastewater treatment systems totaling an estimated \$20 million .</p> <p>C. Make approximately 10 loans for irrigation systems totaling an estimated \$3 million for water efficiencies and resource conservation.</p> <p>D. Loans will be made to borrowers:</p> <ul style="list-style-type: none"> - Who demonstrate financial capacity for repayment - Are in compliance with state and federal permitting and procurement requirements. <p>E. Monitor 350 outstanding loans to see that repayments are made and borrowers are in compliance with loan terms.</p>

Natural Resource Assistance		
Renewable Resource Grant and Loan Program		
Goal	Measurable Objectives	Performance Criteria
Conserve, Manage, Develop and Preserve Renewable Resources through the Renewable Resource Grants (RRG) and Loan Program.	1. Provide administrative and financial and technical assistance to conserve manage, develop and preserve Renewable Resources	<ul style="list-style-type: none"> A. Negotiate contracts for up to 51 RRG grant projects depending on Legislative funding B. Negotiate contracts for up to 26 RRG project planning grants depending on Legislative funding C. Monitor up to 100 active RRG grant contracts to ensure compliance with the terms of the contracts, statutes, rules and policies D. Formulate and prepare program guidelines for the applications process based on program objectives and statutory criteria E. Solicit grant and loan applications through public meetings and presentations F. Evaluate up to 80 grant applications and make recommendations for funding G. Compile and publish the grant project funding recommendations for the Governor's Executive Budget Book H. Attend and testify before legislative committee hearings dealing with project funding recommendations I. Make up to 10 legislatively approved loans J. Monitor up to 40 loans to ensure compliance with Legislative intent and statutory criteria. K. Make up to 3 emergency grants depending on Legislative funding and project need

Reclamation and Development Grant Program

Goal	Measurable Objectives	Performance Criteria
<p>To indemnify the people of the state for the effects of mineral development on public resources and meet other crucial needs serving the public interest and total environment of the citizens of Montana through the Reclamation and Development Program (RDGP).</p>	<p>1. Provide administrative and financial and technical assistance to indemnify the people of the state for the effects of mineral development on public resources and meet other crucial needs serving the public interest and total environment of the citizens of Montana</p>	<ul style="list-style-type: none"> A. Negotiate contracts for up to 16 RDGP grant projects depending on Legislative funding B. Negotiate contracts for up to 20 RDGP project planning grants depending on Legislative funding C. Monitor up to 25 grant contracts to ensure compliance with the terms of the contracts, statutes, rules and policies D. Formulate and prepare program guidelines for the applications process based on program objectives and statutory criteria E. Solicit grant and loan applications through public meetings and presentations F. Evaluate up to 25 grant applications and make recommendations for funding G. Compile and publish the grant project funding recommendations for the Governor's Executive Budget Book H. Attend and testify before legislative committee hearings dealing with project funding recommendations

Regional Water		
Goal	Measurable Objectives	Performance Criteria
Provide financial, technical and administrative assistance to Regional Water Authorities to construct regional water and wastewater systems.	1. Provide assistance to four (4) Regional Water Authorities in their efforts to bring quality drinking water to residents of the respective service areas	<ul style="list-style-type: none"> A. Provide financial assistance via administrative grants to each system B. Provide financial assistance through construction grants for those regional systems which have achieved federal authorization. C. Coordinate testimony before U.S. Congress for the two systems which will be seeking federal authorization. D. Provide technical assistance on both regular and as-needed basis, in planning and construction phases of each project. E. Provide administrative assistance via interactions with other state and federal agencies, as well as local governments.